



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, November 20, 2017 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	January 22, 2018

MEMBERS PRESENT

John Mucha, Professional Member, **President**, Presiding
Kyla Gleockler, Public Member **Vice President**
Dajoun Sewell, Public Member, **Secretary**
Daphne Warner, Professional Member
Linda Brittingham, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Nicole Williams, Administrative Specialist III

MEMBERS ABSENT

Precious Benson, Public Member

ALSO PRESENT

Joni Newby, LCSW of Seasons Hospice
Eleanor Kiesel, PhD of Delaware State University
Holly Vaughn Wagner, Esq. of the DE State Legislative Oversight and Sunset Committee
Dr. Marlene Saunders, National Association of Social Workers, Delaware Chapter
Dr. Chavon Dottin of Delaware State University
Michelle Adams, NASW BSW Student Representative

CALL TO ORDER

Mr. Mucha called the meeting to order at 9:17 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes for the October 16, 2017 and October 25, 2017 meetings. Mr. Mucha advised that there was only one amendment needed. Mr. Mucha expressed gratitude to Ms. Williams for her attention to detail with the minutes as they were very well written. Mr. Mucha moved, seconded by Ms. Warner, to approve the both October minutes as amended. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Sign Final Order for Diana Galaris, LCSW Case No.: 31-03-15

The Board reviewed and considered the final order for Ms. Galaris. After a request for clarification from Ms. Warner regarding one correction to the order, Ms. Gleockler signed the order.

Signing of Order Lifting Probation for Christine Caputo

The Board reviewed and considered the final order for Ms. Caputo. With no further discussion after review, Mr. Mucha signed the order.

Review of Audit for Elizabeth Clapham, re: Ethics course

The Board reviewed and considered Ms. Clapham's ethics course as it was completed after the end of renewal period. Ms. Kelly advised the Board of their options regarding accepting her ethics course to count retroactively towards the renewal period ending January 31, 2017 or to send Ms. Clapham's continuing education audit documentation to a hearing officer for a Rule to Show Cause Hearing. Mr. Mucha moved, seconded by Ms. Gleockler, to retroactively accept Ms. Clapham's ethics course to be applied to the 2015 to 2017 audit and cannot be applied towards continuing education credit for the 2017 to 2019 license renewal period. By unanimous vote, the motion carried.

JSC Legislative bill update

Ms. Vaughn Wagner addressed the Board regarding the legislative bill updated and how they worked to clarify substantive changes and some minor formatting changes. Ms. Kelly advised that there were a few additional questions, one being with regards to reciprocity. The Board decided that grandfathering should stay separate. Ms. Wagner inquired if grandfathering should apply to reciprocity as well and if so should there be language for reciprocity requirements for grandfathering. The Board determined that grandfathering only applies to new licensees at the MSW or BSW level. During further review of the proposed draft bill it was determined that "supervision" should be removed for "generalist practice". Ms. Kelly requested that the Board decide which of the following words should be used: "analyzing, observing, or viewing." The Board agreed to utilize the word "viewing." Ms. Wagner advised the Board to review the chart she prepared to clarify and remove redundant phrases within the bill.

After the Board concluded on discussions for the proposed draft bill update Ms. Wagner advised that she will make the requested changes and present for January legislation with Board approval. Ms. Brittingham moved, seconded by Ms. Warner, to approve the updated draft bill with all proposed changes. By unanimous vote, the motion carried.

The Board discussed designating a primary delegate and a secondary delegate to attend the JSC meeting in January 2018. Mr. Mucha moved, seconded by Ms. Sewell, to appoint Mr. Mucha as the primary delegate and secondary delegates as Ms. Warner and Ms. Brittingham. By unanimous vote, the motion carried.

Ratification of Application(s) to Sit for ASWB Clinical Exam

Mr. Mucha moved, seconded Ms. Sewell, by to ratify the below application(s) to sit for the ASWB clinical exam. By unanimous vote, the motion carried.

Veronica Frabizzio
Jacqueline Tillman
Martina Woodcock

Carmen Macias
Edwin Valentin
Kristian Gallegos

Shanika Sanchez
Kimberley Velazquez
Nicole Davis

Ratification of Application(s) by Reciprocity

Mr. Mucha moved, seconded by Ms. Gleockler, to ratify the application for licensure by reciprocity for Douglas Achtert. By unanimous vote, the motion carried.

Status of Complaints

There were no complaints for the Board for discussion.

Tentative Scheduled Hearing Dates for Sachin Karnik, Case No.: 31-02-17

The Board agreed on additional dates in addition to 1/22/18 for Mr. Karnik's hearing. The scheduled dates are set for January 29, 2018 and January 30, 2018 with the expectation that each hearing day could most likely last all day.

CORRESPONDENCE

The Board reviewed the letter from Tulane University but provided no discussion as to the contents of the letter.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board for discussion.

PUBLIC COMMENT

Dr. Saunders, on behalf of NASW-DE Chapter, addressed the Board and expressed gratitude on the Board's decision to accept the full and final draft for multi-tier licensure in Delaware.

NEXT MEETING

The next meeting is scheduled for January 22, 2018 at 9:00 a.m. in Conference Room A, of the Cannon Building, 861 Silver Lake Boulevard, Suite 203, Dover, Delaware.

ADJOURNMENT

Ms. Sewell moved, seconded by Ms. Gleockler, to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 10:27 a.m.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.